

Sustainable Development Select Committee Agenda

Thursday, 31 October 2013
7.00 pm, Committee Room 3
Civic Suite
Lewisham Town Hall
London SE6 4RU

For more information contact: Timothy Andrew (Tel: 0208 31 47916)

Part 1

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Sustainable Development Select Committee Members

Members of the committee, listed below, are summoned to attend the meeting to be held on Thursday, 31 October 2013.

Barry Quirk, Chief Executive
Tuesday, 22 October 2013

Councillor Liam Curran (Chair)	
Councillor Suzannah Clarke (Vice-Chair)	
Councillor Obajimi Adefiranye	
Councillor John Bowen	
Councillor Julia Fletcher	
Councillor Ami Ibitson	
Councillor Mark Ingleby	
Councillor Marion Nisbet	
Councillor Sam Owolabi-Oluyole	
Councillor Eva Stamirowski	
Councillor Alan Hall (ex-Officio)	
Councillor Kevin Bonavia (ex-Officio)	

MINUTES OF THE SUSTAINABLE DEVELOPMENT SELECT COMMITTEE

Tuesday, 10 September 2013 at 7.00 pm

PRESENT: Councillors Liam Curran (Chair), Suzannah Clarke (Vice-Chair), Obajimi Adefiranye, John Bowen, Julia Fletcher, Ami Ibitson, Mark Ingleby, Marion Nisbet and Eva Stamirowski and

APOLOGIES: Councillors Sam Owolabi-Oluyole

ALSO PRESENT: Councillor Stella Jeffrey, Timothy Andrew (Scrutiny Manager), Helen Glass (Principal Lawyer), Joe Gillam, Sam Kirk (Strategic Waste & Environment Manager), Martin O'Brien (Sustainable Resources Group Manager), Ian Ransom (Transport Service Group Manager), Janet Senior (Executive Director for Resources & Regeneration), Tim Thompson (Head of Corporate Asset Services) (Lewisham Council) and Nigel Tyrell (Head of Environment)

1. Minutes of the meeting held on 11 July 2013

Resolved: to accept the minutes of the meeting held on 11 July as an accurate record of the meeting.

2. Declarations of interest

3. Future of the former Ladywell leisure centre site

Joe Gillam (Project Manager) introduced the report. The key points to note were:

- The report provided an update on the future of the former Ladywell leisure centre site.
- As agreed by Mayor and Cabinet, officers intended to tender the demolition and clearance of the site.
- It was anticipated that a demolition contractor would be appointed shortly, to start on site by the end of October.
- Officers were also preparing to appoint a construction, design and management coordinator (CDMC) and party wall surveyor.
- Officers were assessing the potential parameters of any future development on the site and would return to Mayor and Cabinet with options in due course.

In response to questions from the Committee Joe Gillam (Project Manager), Janet Senior (Executive Director for Resources and Regeneration) and Tim Thompson (Head of Corporate Asset Services) advised that:

- No decision had been made about the future of the site. Nor had anything been decided about options for the feasibility of the future usage of the site.
- Officers would work with colleagues across the Council to determine what options there might be for the site – nothing was ruled out at this stage.
- There might also be options to take on other pieces of land in the vicinity of the leisure centre site in order to maximise the potential of any future development.

- It was unfeasible to retain any part of the existing building as part of the future development because: of the condition of the old building; the desirability and functionality of newer buildings; the restriction this might place on any future development.
- Further work would be done to deal with asbestos on site. Previous work had removed asbestos, where it was feasible to do so, any asbestos remaining on site would be dealt with before demolition.
- The site would be secured as part of the security programme in place across a number of vacant sites in the borough.
- Officers would assess the feasibility of creating a grassed area on the cleared site. However, there was a concern about creating a community space and then having to reclaim it at a later stage to enable the longer term development.
- Demolition of the existing building and clearance of the site would make it more attractive for development. Clearing the site would ensure that any significant risks were dealt with before the site was developed. This would make the site a more attractive prospect to potential development partners.
- Officers were looking at the development now (rather than during the construction of Glass Mill leisure centre) because: of the scope of the potential development; the option to assemble other pieces of land in the vicinity; the Council's overall asset management programme.
- Information would be made available on the Council's website and to the relevant local assemblies in order to allay fears and prevent rumours about plans for the site.
- Officers would return with a further update at the Committee's meeting in October.

Resolved:

- To recommend that officers that officers provide information about the development to the relevant local assemblies.
- To update the Councils website with information about proposed demolition and feasibility studies for the site's future use.

4. Climate local

Martin O'Brien (Sustainable Resources Group Manager) introduced the report. The key points to note were:

- Climate local was the successor initiative to the Nottingham Declaration.
- The recommendation to sign up to climate local was brought before the Committee last year before being agreed by Mayor and Cabinet.
- The agreement required that the Council set out what it intends to do to meet the Climate Local obligation.
- The decision to agree the Council's approach to Climate Local had been delegated to the Executive Director of Resources and Regeneration.
- Plans should create jobs and training opportunities in the borough.
- Officers' proposals for offset funding would be decided by the Executive Director in November. Officers wanted to ensure that Members had the opportunity to input.
- The report to the Select Committee set out a summary of relevant activity related to Climate Local. In particular it updated on:
 - The 44% target carbon reduction target

- The focus on the borough's housing
- Proposals for the carbon offset fund
- Some organisations used 1990 as a baseline for measurement of their carbon reduction objectives but local authority data was only available from 2005. So the Council's updated target will use 2005 as a baseline, for which there was good data.
- The Council had purchased 50,000 energy performance certificates in order to help it determine where future work needed to be targeted.
- Housing counted for half of the borough's carbon emissions, which represented a higher proportion of carbon emissions than for other London boroughs.
- The Council continued to work in partnership with other organisations to bring forward projects and initiatives.
- Focus in Lewisham had moved from high volume low cost measures, to high cost low volume measures with measurable impact because this is where the most funding was available.
- The Council was currently undertaking a procurement process to implement its proposals for the Energy Company Obligation (ECO).
- Officers intended to work with Lewisham Homes and registered social landlords to focus on the most energy inefficient properties.
- Work had been done to ensure that the carbon offset fund was set at the correct level.

In response to questions from the Committee, Martin O'Brien advised that:

- The Carbon offset fund had been set at a level to encourage developers to ensure that their plans were as energy efficient as possible.
- The offset fund would not create a cheap 'get out' for developers who were unwilling to consider sustainable measures as part of their developments.
- The Council was keen to avoid the situation being one of 'development or no development' based on sustainability measures.
- The four phases of the ECO programme were not mutually exclusive.
- Officers would try to do as much as possible in each of the phases, with the time and funding available.
- It was in energy suppliers interests to do this work and Lewisham was creating a platform to do work that could not be done elsewhere.
- It was difficult to put an accurate figure on the number of properties that would be completed in the time available.
- The approach being developed in Lewisham was ahead of other areas.
- Information being used to promote the ECO schemes would be shared with the Committee, it should be noted that the scheme did not follow the format of previous energy efficiency offers – because the Council was working directly with Lewisham Homes and other housing providers. The marketing being provided, therefore was not large scale.
- The Council targeted its resources where it was most able to attract funding. At present, this did not include specific sources of funding for businesses.
- The Council provided information for businesses on its website and took advantage of funding opportunities where it was possible to deliver them.
- The Council was dedicated to cutting its own emissions but a balance needed to be struck between making savings and investing money. An essential factor of the effectiveness of energy efficiency measures was to make sure that the measures being put in place could remain in place for a

number of years. In the case of some of Lewisham's buildings, it was difficult to say if any scheme would be viable until the review of corporate accommodation was complete.

- The new carbon reduction target was stretching in comparison to other boroughs but it was still achievable.
- Data for the borough's overall comparison came from the Department of Energy and Climate Change, it included three elements: housing, businesses and transport.
- Information about housing and businesses came from energy suppliers and was the same data as that used for the entire country.
- The Council had purchased data for all energy performance certificates in the borough.
- Officers were using this information to target work on energy inefficient homes. It had already provided information about the sources of heating in the borough – indicating that more properties than were previously thought used electric heating.
- The transport element of the borough's carbon emissions was the least easy to measure – because it was based on a limited amount of survey data.
- Solid walled properties could be insulated either by applying insulation directly to the inside or outside walls. However, it was difficult to put in place because of the visual impact on the outside and the potential disruption caused by installation on the inside.
- Officers would continue to provide information and advice on the Council's website about energy efficiency and energy saving measures.

Resolved:

- To note the report.

5. Recycling

Sam Kirk (Strategic Waste and Environment Manager) introduced the report. The key points to note were:

- The report gave an update on key recycling issues since the last update to the Committee.
- The contract for dry recycling was nearly half the way through. Officers were looking at options for the re-tendering of the contract. This would include work with other boroughs to assess the feasibility of procuring a joint contract.
- Lots of new items had been included in the recycling contract for the first time, including clothes and textiles.
- Officers had also been working to develop a 'bring bank' for clothes recycling alongside events to promote reuse and recycling.
- Work was also taking place to tackle contamination of recycled materials. 2278 letters had been sent to residents about contamination, but only 70 bins had been taken away due to persistent contamination.
- Service standards were issued in May, setting out expectations of residents and the responsibilities of the Council.
- Officers had also been working on initiatives to encourage waste prevention: including electrical items, reducing food waste, composting and work with schools.

In response to questions from the Committee, Sam Kirk and Nigel Tyrell advised that:

- Although clothes could be recycled in the recycling bins, the bring bank was the most efficient way for the Council to deal with old textiles. Some of the clothes went to charity shops, others to textiles merchants and the vintage shops.
- Residents in the south of borough could use garden waste recycling centre in Bromley. The Council continued to offer free composting workshops and compost bins to residents.
- There were different levels of warning for contravening service standards. Letters were sent to residents who were causing problems – only the most persistent offenders had their bins taken away. There were very few cases of this happening.
- Information was available on the Council's website and via ward assemblies letting residents know where to recycle different items.
- Energy saving bulbs could be recycled at facilities in libraries. New recycling bins had been rolled out to the libraries that were being maintained by Eco-Computers.
- Shops were also required to offer take back schemes for batteries and other items.
- The borough's recycling rates differed from other boroughs because the Council had a different set of economic and environmental considerations to take in to account.
- The Council did not have its own waste transfer station. The Council had audited the transfer station it uses – and found that rates of recycling were not being accurately recorded, creating a discrepancy in the figures.
- The Council did not recycle garden waste – which would boost its recycling figures – but would come at additional cost.
- The figures were distorted because materials recycled at SELCHP (the borough's waste incinerator) were not included in the data.
- The Council's efforts were focused on recycling waste rather than just garden waste.
- Some other London authorities had better recycling facilities than Lewisham which were provided at higher cost.

Resolved:

- To note the report

6. Implementation of the street lighting contract

Ian Ransom (Transport Service Group Manager) introduced the report. The key points to note were:

- The Council was involved in a joint contract with LB Croydon to replace its street lights.
- From August 2011 the Councils had set a series of milestones that the contractor was expected to reach.
- To date the contractor had not been able to meet its targets.
- It had some struggles with UK power networks – partly because of the age and complexity Croydon system.

- However, the Councils also found that the contractor's project management was insufficient.
- The contractor was making efforts to regain the time it has lost, nevertheless, the core investment programme was likely to be three months late.
- The failure was more significant in Croydon because it was a larger borough, with more lights to be replaced.
- In conservation areas, additional design and consultation was required in order to make sure the new layout was suitable for the area.
- The new layout required a re-design of each street. Lights do not go back where they were and this has generated some complaints.
- Maintenance targets were being achieved.
- Responses to emergencies were effective.
- Despite some problems, on the most part the contractor had been answering calls from residents and dealing with problems within the allotted timescales.

In response to questions from the Committee, Ian Ransom Advised that:

- The lights had a new central management system – that enabled them to be switched off or dimmed.
- Lights could not be made brighter because they were at their maximum setting – but they could be dimmed – in line with national guidance.
- The contract was being monitored closely by both authorities, there were reasons for concern but at present these were not critical.
- UK power networks had reported a shortage of skilled staff to carry out the work required. The power system in Croydon was unique – in that it used a triple concentric power supply. There were very few people in the country who were qualified to work on it.
- The contractor had to give notice to residents that they would be working between 10-4.

The committee also discussed:

The poor performance of the complaints handling process. Members noted cases in which they had tried to resolve issues with the lighting contractor – but this had proved difficult. Councillor Adefiranye's complaint had been resolved but Councillor Clarke still had an outstanding problem – which Ian Ransom said he would look into.

At 21:30 – the Committee moved to suspend standing orders in order to complete its business.

Resolved:

- To note the report.

7. Emergency services review

Councillor Fletcher declared a non-prejudicial interest in relation to this item because of her work for the Liberal Democrat members of the London Fire and Emergency Planning Authority.

Timothy Andrew (Scrutiny manager) introduced the report. Members discussed the emergency services review and resolved to make the following recommendation:

- When putting forward proposals to close facilities or alter the delivery of services from public buildings, Lewisham's emergency services should be encouraged to consult with Councillors about the best use of their assets and any potential options for replacement facilities.

8. Select Committee work programme

Timothy Andrew (Scrutiny manager) introduced the report. Members discussed the work programme and resolved to:

Resolved:

- To move the item on highways to the agenda for the Committee's December meeting.
- To accept additional information the Convoys Wharf development in Deptford to the agenda for the Committee's October meeting.

9. Items to be referred to Mayor and Cabinet

None

The meeting ended at 9.45 pm

Chair:

Date:

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Agenda Item 2

Sustainable Development Select Committee			
Title	Declarations of Interest	Item No.	2
Contributor	Chief Executive		
Class	Part 1 (Open)	Date	31 October 2013

Declaration of interests

Members are asked to declare any personal interest they have in any item on the agenda.

(1) Personal interests

There are three types of personal interest referred to in the Council's Member Code of Conduct:-

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests

(2) Disclosable pecuniary interests are defined by regulation as:-

- (a) Employment, trade, profession or vocation of a relevant person* for profit or gain
- (b) Sponsorship –payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.
- (d) Beneficial interests in land in the borough.
- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member's knowledge, the Council is landlord and the tenant is a firm in which the relevant person* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:-
 - (a) that body to the member's knowledge has a place of business or land in the borough; and
 - (b) either
 - (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

(3) Other registerable interests

The Lewisham Member Code of Conduct requires members also to register the following interests:-

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes, or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25

(4) Non registerable interests

Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members' Interests (for example a matter concerning the closure of a school at which a Member's child attends).

(5) Declaration and Impact of interest on members' participation

- (a) Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take no part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- (b) Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in consideration of the matter and vote on it unless paragraph (c) below applies.
- (c) Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- (d) If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local

area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.

- (e) Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

(6) Sensitive information

There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

(7) Exempt categories

There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

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Sustainable Development Select Committee		
Title	Response from Mayor and Cabinet to matters referred by the Select Committee – Building the Lenox	
Key Decision	No	Item No 3
Ward	All	
Contributors	Executive Director for Resources & Regeneration (Head of Business & Committee)	
Class	Part 1	31 October 2013

1. Summary

This report informs members of the response given at Mayor and Cabinet to a referral in respect of recommendations to the Mayor following the discussions held on Building the Lenox which the Select Committee considered in July 2013.

2. Purpose of the Report

To report to members the response given at Mayor and Cabinet to recommendations made by the Select Committee on July 11 2013.

3. Recommendation

The Select Committee is recommended to receive the Mayoral response to their consideration of Building the Lenox.

4. Background

- 4.1 The Mayor considered the attached report entitled ‘Comments of the Sustainable Development Select Committee on Building the Lenox’ at the Mayor & Cabinet meeting held on September 11 2013.

5. Mayoral Response

- 5.1 The Mayor received an officer report and a presentation from the Chair of the Select Committee, assisted by Mr Julian Kingston of the Build the Lenox group.
- 5.2 Following questioning from members of the Cabinet, the Mayor resolved that the Executive Director for Resources and Regeneration be asked to accept and act immediately on the Sustainable Development Select Committee’s recommendations and that this be reported to the Select Committee.

BACKGROUND PAPERS

Mayor & Cabinet minutes September 11 2013

If you have any queries on this report, please contact Kevin Flaherty, Head of Business & Committee, 0208 314 9327

Mayor and Cabinet			
Title	Comments of the Sustainable Development Select Committee on Building the Lenox		
Contributor	Sustainable Development Select Committee	Item No.	
Class	Part 1	Date	11/09/13

1. Summary

- 1.1 This report informs the Mayor and Cabinet of the comments and views of the Sustainable Development Select Committee, arising from discussions held on the officer report entitled *Build the Lenox*, considered at its meeting on 11 July 2013.

2. Recommendation

- 2.1 The Mayor is recommended to note the views of the Sustainable Development Select Committee as set out in section three of this referral and agree that the Executive Director for Resources and Regeneration be asked to respond.

3. Sustainable Development Select Committee views

- 3.1 On 11 July 2013, the Sustainable Development Select Committee considered a report entitled *Build the Lenox* and received a presentation from members of the *Build the Lenox* group.
- 3.2 The Committee recommends that the Mayor write to Li Ka-Shing, Chairman of the Board of Hutchison Whampoa to urge a meeting between the developer and the *Build the Lenox* group.
- 3.3 The Committee recommends that a review be carried out by planning officers to determine what support can be given to the *Build the Lenox* group to assist in achieving the Lenox vision.
- 3.4 The Committee acknowledges the potential lasting benefits the *Build the Lenox* project might bring to the borough, including the employment, heritage, tourism, training and education initiatives it should help to create. The Committee also acknowledges that the project could help to create an iconic destination for tourists from around the world.
- 3.5 The Committee acknowledges the success of similar projects in regenerating towns and cities across Europe.
- 3.6 The Committee urges the Mayor to work jointly with the office of the Mayor of London and the London Assembly to support the project.
- 3.7 The Committee welcomes efforts by the Build the Lenox team to encourage the builders of the L'Hermione in Rochefort, France to visit the borough and share their experiences of building a replica warship.

- 3.8 The Committee notes the relevance of sections of the Council's core strategy, specifically section 4B of the spatial strategy for regeneration areas, which relate to community well being.

4. Financial Implications

- 4.1 There are no financial implications arising out of this report per se; but there are financial implications arising from carrying out the action proposed by the Committee.

5. Legal Implications

- 5.1 The Constitution provides for Select Committees to refer reports to the Mayor and Cabinet, who are obliged to consider the report and the proposed response from the relevant Executive Director; and report back to the Committee within two months (not including recess).

6. Further Implications

At this stage there are no specific environmental, equalities or crime and disorder implications to consider. However, there may be implications arising from the implementation of the Committee's recommendations. These will need to be considered in the response.

Background papers

Build the Lenox (11/07/13)

<http://councilmeetings.lewisham.gov.uk/documents/s23426/07%20Build%20the%20Lenox%20110713.pdf>

If you have any queries on this report, please contact Timothy Andrew, Scrutiny Manager (0208 3147916), or Kevin Flaherty, Head of Business & Committee (0208 3149327).

Sustainable Development Select Committee			
Title	Lewisham Central Opportunity Site: Phase 1		
Wards	Lewisham Central, Ladywell	Item No.	4
Contributor	Executive Director for Resources & Regeneration		
Class	Part 1 (Open)	Date	31 October 2013

1. Summary & purpose

The former Ladywell Leisure Centre building was closed earlier this year, and the Leisure services previously provided there were transferred across to the new Glass Mill facility (as agreed by Mayor & Cabinet in 2007). In June 2013, Mayor & Cabinet approved the demolition of the former Leisure Centre building and instructed Officers to commission further feasibility studies to investigate future development options for the broader site, hereafter referred to as the 'Lewisham Central Opportunity' site. The report was also considered by Overview & Scrutiny Business Panel in July 2013, where it was referred on to the Sustainable Development Select Committee. An update was duly provided at the Committee meeting on 10th September, and this report seeks to provide a further update on recent progress.

2. Recommendations

Officers recommend that the Committee note the update to the project provided in this report.

3. Policy context

- 3.1. The Lewisham Central site – formerly known as the 'Ladywell Leisure Centre site' – was designated for '*a mix of uses including retail...and housing*' in the Lewisham town centre local plan (Sept 2012), which will in turn form part of the Local Planning Authority's Local Development Framework. The plan is currently going through the examination process, and is likely to be adopted by early next year.
- 3.2. Development of the site in line with this designation would contribute towards the Sustainable Community Strategy priorities of 'Clean, Green and Liveable' and 'Dynamic and Prosperous'.

4. Background and update

- 4.1. In the previous report, an update was given setting out that:
 - 4.1.1. The new Glass Mill Leisure Centre in Lewisham town centre had opened in June this year, and the former Ladywell Leisure Centre building had subsequently closed.
 - 4.1.2. A decision had been taken to demolish the existing building in order to optimise the development potential of the site, and Officers had been

instructed to undertake feasibility studies to investigate potential future development options.

4.1.3. Future development would be in line with the site's designation for mixed use (retail and housing) as set out in the Local Planning Authority's Lewisham town centre local plan (2012), and will be within the context of the Authority's broader 'place-shaping' aspirations for the area.

4.1.4. Arrangements were being made to initiate the tender process for both the main demolition contract and other associated services.

4.2. Since the last meeting a number of appointments have been made, including:

- Party Wall Surveyor
- Construction Design Management Coordinator
- Environmental Consultant
- Asbestos Surveyor

4.3. Tender documentation and supporting information for the main demolition contract has been drawn up and collated, and is due to be issued to prospective contractors imminently.

4.4. Depending on the outcome of the tender process, the expected start-on-site date for the demolition contract is now November this year.

4.5. Updates were given at two Local Assemblies over the last month (Lewisham Central and Ladywell), as set out in the 'Communications' paragraph below.

4.6. A report is due to be considered by Mayor & Cabinet on 23rd October, which will provide responses to the queries raised at the Overview & Scrutiny Business Panel meeting on 2nd July.

5. Communications

5.1. As set out in the previous report, the Lewisham Central Opportunity site (formerly the 'Ladywell Leisure Centre' site) is identified in the Lewisham town centre local plan as one of the sites that are 'key to the development of Lewisham town centre'. This plan was the result of extensive consultation, and is available on the Lewisham corporate website. As noted above, the plan also designates the site for '*a mix of uses including retail...and housing*'.

5.2. Further to the Mayor & Cabinet meeting in June 2013, a summary of decisions was released on the Council's corporate website confirming the Mayor's agreement that:

- The former Ladywell Leisure Centre building is surplus to the Council's requirements, and should be demolished
- There should be further feasibility work to investigate future uses of the site
- Consultation with local residents and the wider public will take place before any further decisions are taken about future use of the site

- 5.3. As requested at the last Sustainable Development Select Committee meeting, the Lewisham Town Centre Regeneration page of the Council's external website has been updated with information about the proposed demolition and upcoming feasibility studies. The website will continue to be updated as and when further decisions are made regarding future development of the site.
- 5.4. Since the date of the last meeting, updates on the project have also been provided at two Local Assembly meetings (Lewisham Central and Ladywell) as recommended by the Committee. Future updates will be provided at upcoming Local Assembly meetings as appropriate.
- 5.5. Once the initial feasibility studies are completed, the findings will be made publicly available, enabling a dialogue to take place with residents and other interested parties about the most fitting future use of the site.

6. Financial implications

The budget for this project, allocated in June 2013 as part of the Mayor & Cabinet report, will be monitored and any changes reported back to members as appropriate. The financial implications of any future development proposal will be a key factor in deciding the most appropriate option for the site.

7. Legal implications

Development of the site will be carried out in line with the Local Planning Authority's designation for the site, the Authority's Contract Procedure Rules, and the consents required for asset disposal. The Authority's Legal Services division will be closely involved in the process, and will advise on the legal implications of pursuing any potential development option on the site.

8. Crime and disorder implications

Due consideration will be given to crime and disorder implications throughout the project, both in terms of the planning and design for future development, and during the works themselves.

9. Equalities implications

The key equalities implication at this stage of the project relates to the Lewisham Opportunity Pre-School located at the back of the site. The demolition methodology will be screened as part of the planning process to ensure that it addresses the sensitivity of these users. Future development proposals for the site will need to comply with the Equality Act 2010, particularly in relation to accessibility.

10. Environmental implications

Officers intend to work closely with environmental specialists and the Local Planning Authority to ensure that demolition of the existing building is properly screened, and that environmental concerns (such as dust and noise control, traffic impact, removal of remaining asbestos and implications for the nearby nursery) are considered. The environmental impact of any future development proposals will be given due consideration as part of the future proposals.

11. Conclusion

Based on information contained within this report, the Committee is advised to note the update provided in this report and direct any further questions to Officers.

Background documents and originator

- Lewisham town centre local plan (2012)
- Sustainable Development Select Committee report: Future of the Former Ladywell Leisure Centre, 10th Sept 2013

If there are any queries on this report please contact **Joe Gillam, Project Manager**, 020 8314 7680

Sustainable Development Select Committee			
Title	Parking – Annual report for 2012/13	Item	5
Contributors	Executive Director for Customer Services, and Head of Public Services		
Class	Part 1 (open)	Date	31 October 2013

1. Purpose

- 1.1. To update on the implementation of the parking policy review recommendations, set out the future controlled parking zone programme and provide details of the parking income and expenditure.

2. Executive summary

- 2.1. The report describes the rationale for managing parking in the borough. In some areas of the borough demand exceeds available space and controlled zones have been implemented to protect residents, ensure safe and sustainable access, balance the needs of all road users and meet environmental objectives. Parking charges are set at an appropriate level to achieve these objectives.
- 2.2. The Council reviewed its parking policy during 2012/13 and as a result 37 recommendations were made to Mayor and Cabinet on 10 April 2013. All 37 recommendations were agreed and good progress is now being made on their implementation.
- 2.3. A key component of the review looked at how controlled parking zones were chosen, implemented and operated. A process to prioritise the review of existing controlled parking zones along with the implementation of potential new zones has been developed and the future programme is set out for information.
- 2.4. One of the parking policy review commitments was to be transparent about the parking financial position. The report sets out the costs of parking, the income and how it has been spent.

3. Recommendations

The committee is recommended to:

- 3.1. Note that this report was presented to Mayor and Cabinet on 23 October 2013
- 3.2. Note progress to date on implementing the Parking Policy Review
- 3.3. Note the priority list for the 3-year CPZ programme
- 3.4. Note the financial statement including the parking charges as set out in appendix B.

4. Background

- 4.1. The Council, like most local authorities in London, levies a charge for a permit to park in areas of the borough that have been designated Controlled Parking Zones (CPZs). These CPZs are a function of transport policy and are used to:
 - Ensure safe and sustainable access
 - Achieve effective parking management
 - Balance the needs of all road users
 - Meet environmental objectives
 - Focus on customer needs
- 4.2. The Council's parking policy has to balance the needs of those living, working, visiting and trading in the borough as well as ensuring that the cost of parking controls is met. Complicating matters further is the increase in car ownership and the insatiable demand for parking spaces along with the need to reduce the harmful effects of car use on the environment. The Council's parking charges reflect the need to not only cover the costs of delivering parking controls but also managing these issues.
- 4.3. The parking charges are fixed in accordance with the requirements of the Road Traffic Regulation Act 1984. Section 122 of the Act imposes a duty on the Council to use them to *'secure the expeditious, convenient and safe movement of vehicular and other traffic including pedestrians and the provision of suitable and adequate parking facilities on and off the highway'*.
- 4.4. Charges have been set at a level which is in line with the median level in London. Setting charges at this level ensures that the borough does not become a 'car park' for those travelling into London from the south east. It also ensures the Council continues to meet the objectives set out above and comply with the requirements of Section 122 Road Traffic Regulations Act 1984.
- 4.5. The Council's fear of becoming a 'car park' for commuters is very real. The introduction of the congestion charge in 2003 saw the number of commuters driving into central London reduce but the risk was and remains that they park in car parks in the surrounding areas. The Council has multiple transport links into central London which makes it a very real risk. This is especially the case as Lewisham is just inside zone 2 with cheaper fares and at the end of the Docklands Light Railway. Added to this is the fact that access to Lewisham and its car parks is relatively easy for commuters driving into to London but becomes more difficult the further into London they travel as travel times increase.
- 4.6. Using the power awarded to the Council under Section 122 of the Road Traffic Regulation Act 1984 we have established a range of CPZ's where resident demand was evident and where there was clear evidence to suggest a need for one existed. There are now 18 CPZ's in the borough.
- 4.7. In 2012 the Council reviewed its parking policy in response to comments from some residents. The Council conducted a detailed consultation exercise on all aspects of parking, including charges. The outcome of the review was a report to Mayor and Cabinet on 10 April 2013 with 37 recommendations. The Mayor

agreed all 37 recommendations including the following that specifically related to parking charges:

- Freeze charges until 2015/16 and review annually thereafter
- Consult on any increases after 2015/16 that exceed inflation
- Introduce a concessionary rate of £30 for low emission vehicles (tax bands A and B)
- Maintain the flat rate charging model rather than charging by the number of cars
- Reduce the weekly visitor permit from £28 to £20
- On application, provide 10 x 1 hour visitor parking permits free of charge annually to resident permit holders.
- On application, provide 10 x 1 hour visitor parking permits free of charge annually to elderly residents living in a CPZ who are not resident permit holders and are in receipt of Council Tax Benefit
- Provide carer permits free of charge
- Maintain the business permit at £500
- Maintain current pay and display charges
- Maintain 30 minute free short stay bays but with the option of up to 1 hour where appropriate
- Continue to provide Blue Badge holders with free resident permits
- Present an Annual Parking report to ensure parking arrangements remain transparent

A list of the parking charges agreed at Mayor and Cabinet on 10 April 2013 is shown at appendix B.

- 4.8. It is considered that the changes to the parking charges and concessions are in accordance with the requirements of the Road Traffic Regulation Act 1984. The full financial impact of these changes will not be evident until at least the end of the 2014/15 financial year when they have been in place a full year. However, a significant reduction in income is anticipated along with a reduction in fines issued. A further reduction in income is anticipated as a result of the introduction of cashless car park payment via mobile phone which enables drivers to extend their parking sessions remotely.
- 4.9. This report sets out the progress to date on the implementation of the 37 recommendations (Appendix A), describes the Council's Controlled Parking Zone (CPZ) priority list for the next 3 years, provides details of the parking finances for 2012/13.

5. Policy Context

- 5.1. Parking regulation is governed by the Road Traffic Regulation Act 1984. The Council's local transport and parking policy objectives comply with this legislation and are set out in the Local Implementation Plan (LIP). The goals, objectives, and outcomes for the LIP have been developed within the framework provided by the Mayor of London's Transport Strategy, but they also reflect local policies and priorities and as such are aligned with the Council's Corporate Priorities and the Sustainable Community Strategy.

5.2. The new parking policy is placed within this broader policy framework. Parking has a borough-wide impact, and has particular relevance to the many economic, environmental and social objectives of a modern transport system. To varying degrees, parking impacts on all 8 of the objectives in the Council's LIP:

- Reduce the number of road traffic collisions and improve safety and security on the public transport network;
- Enhance Lewisham's natural environment and open spaces;
- Create a low emissions transport system and a resilient transport network;
- Support and promote healthier and more physically active lifestyles;
- Improve the quality and connectivity in and around town centres;
- Reduce congestion and maximise efficiency of the transport network;
- Improve access to jobs, training and services, regardless of social background and physical and mental health;
- Improve the urban environment, including the design and condition of highways and footways.

6. The borough

6.1. The borough is made up of 412.8 miles of road of which 23 miles are red routes controlled by Transport for London and 389.8 miles are local roads maintained by the Council. As at the last Census 2011 there are 119,000 households within the borough and it is currently estimated that 281,556 people live in those households. Of those 216,990 are potential drivers i.e. over 18. Across the borough residents have access to 76,507 cars or vans. The wards with the highest concentrations of households having access to 1 car or van are Brockley, Evelyn and New Cross. Catford South, Grove Park and Whitefoot have a high number of households with 2 cars or vans. Overall the wards where residents have the greatest access to a car or van are Forest Hill, Catford South and Perry Vale.

7. Parking in the borough

7.1. There are a variety of parking places in the borough, including car parks, uncontrolled streets, and bays designated for specific purposes, such as disabled parking, loading, or short-term use.

7.2. There are also a variety of parking restrictions, including yellow lines, restricted parking zones, and controlled parking zones which rely on a permit system.

7.3. CPZs cover approximately 20% of the borough, and are designed to protect residents and businesses from commuter parking. They are therefore mainly centred around major destinations such as town centres, railway stations and the hospital.

7.4. In 2012/13, 8,765 resident and business parking permits were sold within the CPZ areas. The recent introduction of the 1-hour visitor permit has proved very popular.

7.5. Parking restrictions across the borough are enforced to help maintain a safe and effective road network. In 2012/13, 62,636 valid Penalty Charge Notices (PCNs) were issued across the borough.

8. Looking back: 2012/13

8.1. In 2012/13 the council conducted an extensive review of parking policy considering all areas of current policy including problems with parking in general, the introduction of CPZs, charges, permits, pay and display and transparency of the process and finances. The review resulted in 37 recommendations that were agreed by Mayor & Cabinet in April 2013. The Council also retendered the parking enforcement contract and the new provider was agreed by Mayor & Cabinet on 1 May 2013. Since then extensive work has been underway to deliver the recommendations, develop a new policy and look at a CPZ programme of works for the coming year. (See Appendix A for the detailed Action Plan)

9. Looking Forward: 2013/14

9.1. A CPZ priority list for the next 3 years has been developed with robust criteria to identify need and priority. As with all things there are often additional factors such as major regeneration that might influence the timing and priority of any list published now. We have developed a methodology for determining a priority list of areas to consider for CPZs. The methodology is split into 4 broad areas where evidence is considered for each area. These are:

- Formal public survey data
- Direct public representations, such as petitions, complaints, reviews of zones
- Technical data, such as parking and road safety studies
- Local changes to support the local economy or improve transport hubs

9.2. Each criterion is given a weighting to reflect local demand for a zone as well as the technical need for a zone.

9.3. Considering all the evidence currently available, and applying the criteria above and weighting, a priority list of zones for the CPZ programme has been developed. The priority list for the programme includes 14 proposed areas. Of these 10 are possible new zones or extensions of existing zones. The remaining 4 are existing zones that will be considered for shorter operating hours. The table below sets out the zones and priority order:

Priority Order	Possible new zones for consideration	Existing zones to be reviewed for shorter operating hours
1	Ladywell Extension	Lee (Home Lacey & Dalinger)
2	Lee Green West	Hither Green East
3	Perry Vale East	Grove Park
4	Deptford South	Old Road and Bankwell Road
5	Forest Hill South	
6	Forest Hill North	
7	Honor Oak	
8	Brockley	
9	David's Road Extension	
10	Mountsfield Park	

9.4. While the programme is designed to take 3 years, every effort will be made to deliver it sooner in order to address concerns raised by residents. For example Zones in the Lee Green ward (Lee (Home Lace & Dalinger), Old Road and Bankwell Road and Hither Green East) will be reviewed at the same time to ensure that the right parking controls are implemented across the area.

10. Financial Performance

10.1. This section of the report sets out information relating to parking finances. The income derives from the parking charges that were last reviewed as part of the Council's parking policy review and agreed at Mayor and Cabinet on 10 April 2013. The charges are set out in appendix B.

10.2. The parking charges are fixed in accordance with the requirements of the Road Traffic Regulation Act 1984. Charges have been set at a level which is in line with the median level in London. Setting charges at this level ensures that the borough does not become a 'car park' for those travelling into London from the south east. It also ensures the Council continues to meet the objectives set out above and comply with the requirements of Section 122 Road Traffic Regulations Act 1984.

10.3. Section 10.5 shows the final outturn for the year 2012/13 and summarises the performance against budget on 2013/14 relating to the direct management of both off-street and on street parking services.

10.4. Section 10.6 also sets out the Council's Parking Control Account for 2012/13. This account is a statutory requirement and sets out the financial position in relation to on-street parking only. The account not only includes the proportion of direct management costs and income relating to on-street parking already included in the tables shown in 10.3 and 10.6 but also a proportion of costs in respect of, for example, management and other support service overheads, an assessment of policy and planning costs, and capital charges.

10.5. Direct Parking Management

10.5.1. In 2012/13, the Council collected £7.8m income in respect of parking services, compared to a budget of £8.1m. The income recieved can be broken down as follows:

Parking services income collected in 2012/13		
	£000s	%
Parking fines	3,340	42
Pay and Display	2,403	31
Permits	1,983	25
Advertising and other income	151	2
Total income 2012/13	7,877	100

10.5.2. It can be seen from the table above that income from permits and Pay and Display accounts for 56% of the total income for parking services.

- 10.5.3. The Council budgeted to collect £8.1m of income in 2013/14. Current forecast indicate that the actual total likely to be collected will be £7.4m. The fall in income is broadly consistent with trends across London. It also reflects policy changes agreed by Mayor and Cabinet in April 2013.
- 10.5.4. The actual cost of running the parking service in 2012/13 was £2.8m, compared to a budget of £2.2m. The can be broken down as follows:

Direct parking management expenditure	
	£000s
Enforcement contract costs	1,777
Management and admin costs	609
Car park utilities, rates, repairs and maintenance	231
Legal fees	202
Total expenditure 2012/13	2,819

- 10.5.5. The budget for running the parking service in 2013/14 is again £2.2m. Re-phasing of savings expected from the new Council enforcement contract has resulted in a project overspend of £0.3m by the end of March 2014.

10.6. Parking Control Account 2012/13

- 10.6.1. Under the Road Traffic Regulation Act, 1984 the Council is required to maintain a separate account of its on-street parking business activities and to report the outcome and the use made of any surplus generated annually to the Mayor of London. The account must contain all expenditure and income in relation to the provision, management and enforcement of on-street parking in the Borough
- 10.6.2. The use of any surplus is governed by Section 55 of the Act which specifies that the surplus may be used for:-
- making good to the General Fund for any deficits incurred in the On-Street Parking Account during the previous four years; or
 - meeting the cost of the provision and maintenance of off-street car parking in the Borough, or in another Local Authority.
- 10.6.3. If, however, it is considered unnecessary or undesirable to provide further off-street parking in this area, the surplus may then be used to fund any of the following:-
- public passenger transport services;
 - highway improvement works;
 - highway maintenance; or
 - the costs of anything that has the approval of the Mayor of London and which facilitates the implementation of the Mayor's transport strategy.
- 10.6.4. The Council's Parking Control Account for 2012/13 is summarised below:

Borough Parking Control Account 2012/13		
	£000s	%
On-street Parking income		
Pay and Display	1,503	28
Permits	1,487	27
Fines	2,468	45
	5,458	100
On-Street Parking expenditure		
Enforcement contract costs	1,658	57
Management, admin and overheads	740	26
Running costs	328	11
Capital charges	178	6
	2,904	100
Funds available for supporting highways and transportation	2,554	

- 10.6.5. The available funds of £2.6m shown in the above table which are the result of the Council's parking policy were applied to expenditure on traffic management and highways maintenance and improvements. The Council spent a total £7.9m in this area during 2012/13.

11. Managing the parking contract

- 11.1. The new parking contract began on 1 August 2013 for an initial period of 6 years. Under Schedule 4 of that contract the service provider is required to report monthly on a number of key performance indicators (KPI). These include:

KPI	Tolerance	Target
Percentage of scheduled patrols met.	+/-10%	90%
Percentage of deployed/employed hours.	+/-5%	95%
Percentage of staff accredited	0%	100%
Percentage of complaints responded to within 5 working days.		

- 11.2. In the next Parking Annual Report actual performance against these KPIs will be reported.

12. Financial implications

- 12.1. The Council has a net credit budget of £5.9m for parking management in 2013/14 before taking into account capital charges and overheads.
- 12.2. Approximately 55% of the income expected to be raised in 2013/14 relates to Pay and Display and Permit charges. These charges are set in accordance with the Council's Parking Policy reported to Mayor and Cabinet in April 2013, referred to in section 5.6
- 12.3. The Council's Parking Control Account is compiled in accordance with the Road Traffic Regulation Act, 1984. It includes income raised and expenditure incurred

in relation to on-street parking. In addition to a proportion of the direct expenditure relating to managing parking services shown in 10.4 above, the costs of developing and reviewing the Council's parking policy are shown in this account.

- 12.4. As reported to Mayor and Cabinet in April 2013, the cost of the implementation of a new CPZ is estimated to be £200k. This would be met from revenues arising from the implementation. Costs of aborted schemes, estimated at £10k, are currently absorbed within the highways budget.

13. Legal implications

- 13.1. Section 45(1) Road Traffic Regulation Act 1984 (RTRA) allows Councils to designate parking places on the highway and to charge for the use of them. Section 45(2) provides for the issuing of permits for which an authority may charge. The procedure requires consultation and a designation order.

- 13.2. Section 122 RTRA imposes a general duty on authorities to exercise functions under the Act (so far as practicable having regard to the matters set out at para 13.3 below) to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) and the provision of suitable and adequate parking facilities on and off the highway.

- 13.3. In fulfilling the general duty imposed by Section 122 RTRA, the matters referred to above are as follows:-

(a) the desirability of securing and maintaining reasonable access to premises;

(b) the effect on the amenities of any locality and the importance of regulating and restricting the use of roads by heavy commercial vehicles so as to preserve or improve the amenities of the areas through which the roads run;

(bb) the national air quality strategy

(c) the importance of facilitating the passage of public service vehicles and of securing the safety and convenience of persons using or desiring to use such vehicles; and

(d) any other matters appearing to the Council to be relevant.

- 13.4. It is clear from a recent court decision involving the London Borough of Barnet that the powers conferred by RTRA may only be exercised for the purposes for which they were conferred and not for any other purpose. In reviewing the charges for parking, the Council must be satisfied that they are set for the purposes set out in Section 122 and for no other purpose. The body of the report states that charges have been fixed to reflect parking policy. For example the Council's car parking charges are generally fixed at the median point in London and this effectively prevents the area becoming the "car park of south east London" (see section 5). Such purpose would be consistent with the provisions of Section 122 RTRA.

- 13.5. Section 55 RTRA provides for the establishment of a separate account into which monies raised through the operation of on street parking must be paid. The Act requires an enforcement authority, (of which Lewisham is one), to keep an account of—
- their income and expenditure in respect of designated parking places;
 - their income and expenditure as an enforcement authority in relation to parking contraventions within paragraph 2 of Schedule 7 to the 2004 Act (parking places); and
 - their income and expenditure as an enforcement authority in relation to parking contraventions within paragraph 3 of that Schedule (other parking matters).
- 13.6. It also deals with shortfalls and surpluses. Shortfalls must be made good from the General Fund, and subject to carry forward provisions, any surplus must be applied for the following purposes:-
- (a) the making good of shortfalls in the last 4 years
 - (b) the provision and maintenance of off street parking by the council or others
 - (c) if further off street parking appears unnecessary or undesirable then
 - i) meeting the cost of provision, operation or facilities for public transport services; and
 - (ii) highway or road improvement projects in the area.
- 13.7. There are also provisions for carry forward. Every London Borough also has to report to the Mayor for London at the end of every financial year on any action taken in relation to any deficit or surplus on their account. It is clear from this report that surpluses made on this special account in 2012/13 have been applied for permitted purposes.
- 13.8. The Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England) Regulations require traffic regulation orders to include an exemption from waiting prohibitions in certain circumstances, and from charges and time-limits at places where vehicles may park or wait, in respect of vehicles displaying a disabled person's badge.
- 13.9. The Equality Act 2010 (the Act) brings together all previous equality legislation in England, Scotland and Wales. The Act includes a new Public Sector Equality Duty (the duty), replacing the separate duties relating to race, disability and gender equality.
- 13.10. The duty consists of the 'general equality duty' which is the overarching requirement or substance of the duty, and the 'specific duties' which are intended to help performance of the general equality duty.
- 13.11. The duty covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

13.12. In summary, the Council must, in the exercise of its functions, have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- advance equality of opportunity between people who share a protected characteristic and those who do not.
- foster good relations between people who share a protected characteristic and those who do not.

- These are often referred to as the three aims of the general equality duty.

13.13. The duty is a “have regard duty”, and the weight to be attached to it is a matter for the Mayor, bearing in mind the issues of relevance and proportionality. It is not an absolute requirement to eliminate unlawful discrimination, advance equality of opportunity or foster good relations.

13.14. The Equality and Human Rights Commission (EHRC) have issued technical guidance for public authorities in England on the Public Sector Equality Duty. The guidance can be found at <http://www.equalityhumanrights.com/legal-and-policy/equality-act/equality-act-codes-of-practice-and-technical-guidance/>. This Guidance provides practical approaches to complying with the Public Sector Equality Duty. The EHRC technical guidance is not a statutory Code, but may be used as evidence in legal proceedings to demonstrate compliance with the Public Sector Equality Duty.

14. Crime and Disorder Implications

14.1. There are no direct crime and disorder implications arising from this report.

15. Equalities Implications

15.1. Compliance with the Equality Duty, as described in the 'Legal Implications' of this report has been incorporated within a more detailed Equalities Analysis Assessment which formed part of the Review of Parking Policy report agreed by Mayor and Cabinet on 10 April 2013.

15.2. In summary the changes being proposed as part of the Parking Policy Review have a predominantly positive or neutral impact on the protected characteristics as set out in the Equality Act 2010. Of the 37 recommendations in this report, 19 (51%) have been assessed as having a positive impact on equalities, 2 (6%) have been assessed as negative, and 16 (43%) as having a neutral impact on equalities.

15.3. Although parking policy will affect all residents, businesses and visitors in the borough, the specifics of some of the recommendations being proposed, will impact on some protected characteristics more significantly than others, namely Age, Disability, and Pregnancy and Maternity. As part of the review engagement activity took place with key stakeholders that represent the interests of particular protected characteristics such as Age and Disability.

15.4. Key positive equalities impacts on Age, Disability, Pregnancy and Maternity Include:

- reduced costs for pensioners and low-income households through the provision of cheaper resident parking permits, free carer parking permits and cheaper weekly visitor parking permits;
- continued provision of resident parking permits free of charge to Blue Badge holders;
- easier accommodation of visitor parking to those that are isolated, vulnerable, pregnant or new families through the provision of cheaper weekly visitor permits, a selection of free visitor permits concessions to those who are eligible (including older residents in low-income households), and reduced hours of operation in appropriate CPZs;
- quicker resolution of parking issues, that prevent people with mobility issues or young families, parking close to their homes, and create neighbourhood tensions;
- transparent criteria and application process for new disabled parking bays, and a programme of review to manage and fund these requests.

15.5. Moving forward, the Council will also need to give greater consideration to the accessibility of its engagement processes with local areas on proposed new parking restrictions. These need to allow sufficient time for full participation by all members of the community and aim to increase voter turnout through the provision of information in alternative formats as necessary.

15.6. The Council will also need to ensure that any move away from the use of Pay and Display machines is accompanied by an appropriate communications campaign. This should clearly set out the alternative payment methods available, and reassure residents or visitors that do not have access to the Internet, a mobile phone or credit/debit card, that they still have legitimate payment options, that allow them to park safely and conveniently in Lewisham. Consideration should also be given to those who might be vulnerable from a personal safety perspective, particularly in parking locations that are poorly lit or isolated – i.e. if they are required to use their mobile phone or credit/debit cards in public view. The provision of additional payment options as technology evolves must also be considered in terms of accessibility for the user, to prevent indirect discrimination from occurring. For example, alternatives such as top-up cards, should consider the proximity and hours of operation of the nearest PayPoint location in relation to the on-street parking bays. This may be very significant for service users with mobility issues.

15.7. The Council also needs to ensure that any web-centric parking policies make alternative provision for those without access to the Internet, to ensure equitable provision of the service.

16. Environmental Implications

16.1. There are no direct implications arising from this report, but the policy review took into account the Council's broader ambitions for environmental sustainability. For instance, its Local Implementation Plan (LIP) aims to reduce

growth in road traffic through the discouragement of car usage and the promotion of facilities for cyclists and pedestrians and alternative sustainable methods of transport. The limitation of on-street parking through CPZs, especially around shopping centres and transport hubs along with appropriate charging is considered to be a deterrent to car usage.

17. Conclusion

- 17.1. This report provides transparency for parking finances as well as showing progress following the agreement of the Parking Policy Review recommendations. A CPZ priority list for the next 3 years has been developed to identify need and priority. As with all things there are often additional factors such as major regeneration that might influence the timing and priority of any list published now.

18. Background Documents

- 18.1. Mayoral response to the comments of the Lee Green Assembly: [Mayor and Cabinet 30 May 2012.](#)
- 18.2. Parking Policy Review: [Mayor and Cabinet 10 April 2013](#)
- 18.3. Parking Contract Award: [Mayor and Cabinet 1 May 2013](#)
- 18.4. Parking Policy: Monitoring and Update: [Sustainable Development Select Committee 11 July 2013](#)

Appendix A
Parking Policy Review Recommendations Action Plan:

Rec No:	Recommendation	Objective	Required Actions	Responsibility	Completion Date	RAG Rating	Comment/Update
5	Enhance the responsiveness of the CPZ review process	Review the CPZ programme to ensure solutions are implemented in any given area to address parking problems and minimise the creation/effects of overspill	1. Agree criteria for CPZ identification	Ian Ransom	30/05/13	Green	Parking Board sign off 30/5/13
			2. Produce annual prog.		30/05/13	Green	Parking Board sign off 30/5/13
			3. Produce maps for potential CPZ areas		30/05/13	Green	Complete
			4. Agree Attractors Matrix		30/05/13	Green	Parking Board sign off 30/5/13
			5. Agree Consultation & Implementation Process		30/05/13	Green	Parking Board sign off 30/5/13
7	Develop a standardised approach for the submission and collation of CPZ parking issues received by the Council	Implement a formalised system to enable the public to record parking issues, submit requests for CPZ consultation, and provide feedback on proposed or new CPZs. On-line form submission and reporting tools	1. Establish solution to record complaints of overspill/parking problems. The solution should have the functionality to produce reports for analysis to feed into the annual CPZ programme	L. Morton L. Brooks I. Ransom	Sept/Oct 13	Amber	
			2. Establish way				

			to centrally record & Implement				
12	Introduce a concessionary rate (£30) to resident permit holders with the most efficient vehicles (eg Tax Bands AB)	Encourage the use of more efficient vehicles in support of the council's environmental policies	Introduce system changes with the functionality to identify tax banded vehicles via the DVLA and implement a permit charging structure.	L Brooks	Jan 14	Amber	
15	Reduce the cost of weekly visitor permits from £28 to £20	Introduce a concessionary rate to assist resident visitors that are staying for longer periods.	Permit System Change	L Brooks	01/06/13	Green	Complete
16	On application provide a book of 10 visitor parking permits (1 hour) free to all household that have at least one resident parking permit holder	Support for those who rely on visitors	1. Implement the process for the administration and delivery of the vouchers for this year.	L Brooks	Jan 14	Amber	
			2. Formulate system to ensure one booklet per household is recorded for this year		Jan 14	Amber	
			3. Establish the functionality of		Jan 14	Amber	

			new parking system to record automatically for future years				
17	On application provide a book of 10 visitor parking permits (1 hour) free to residents with a CPZ that are over 60 in receipt of council tax support and do not have a parking permit	Support for those who rely on visitors	1. Establish entitlement per household via CTB systems.	L Brooks	30/05/13	Green	Complete
			2. Implement the process for the administration and delivery of the vouchers.		Jan 14	Amber	
18	Provide carer permits free of charge	Support for those who care for vulnerable people	1. Review the criteria and application process for carer permits to ensure it is robust enough to deter abuse.	L Brooks	01/06/13	Green	Complete
			2. System change for pricing		01/06/13	Green	Complete
24	Establish an application process for disabled bays, with set criteria to ensure that these bays are necessary, safe and feasible.	To streamline the process and produce a cohesive and consistent approach to the implementation of	Review the application process and criteria for the introduction disabled bays to Ensure the bays	I. Ransom	Nov 13	Amber	

		disabled parking bays	are necessary, safe and feasible				
25	Establish an annual programme, as part of the CPZ programme, for the provision and review of disabled parking across the borough.	To include as part of the annual CPZ Programme to ensure that costs are controlled and that an appropriate assessment can be made on disabled parking bay provision.	1. Review disabled bay implementation criteria	I. Ransom	Nov 13	Amber	
			2. Include review of disabled bays in the consultation and imp process		30/05/13	Green	Complete
			3. Include disabled bay provision in the attractor matrix		30/05/13	Green	Complete
27	Refresh all parking policies and collate into an integrated and accessible parking policy document	Collate all elements of parking policy into an integrated parking policy document ensuring that the document is both accessible and transparent.	1. Review and update policy document	L Morton L Brooks I Ransom	Sept/Oct 13	Amber	
			2 Executive Director sign off		Sept/Oct 13	Amber	
			3 Update web pages & implement UAT to ensure easy customer navigation		Sept/Oct 13	Amber	
			4. Implement process for future web updtes		Sept/Oct 13	Amber	
30	Establish a prioritised programme for the	To formalise the programme of implementation	1. Agree criteria for CPZ identification	I. Ransom	30/05/13	Green	Parking Board sign off 30/5/13

	consultation, implementation and review of CPZs.	and review, with only the highest priority CPZs being implemented or reviewed each year. This would be informed by the standardised approach for collating public feedback	2. Produce annual prog. 3. Produce Maps for potential CPZ areas 4. Project Board Sign off		30/05/13 30/05/13 30/05/13	Green Green Green	Complete Complete Parking Board sign off 30/5/13
31	Establish a funding model for the proposed CPZ programme	Provide financial transparency that will feed into the annual report	1. Identify unit costs for CPZ implementation	I. Ransom	31/07/13	Green	Complete
			2. Complete revenue impact assessment for CPZ Prog.		31/07/13	Green	Complete
			3. Secure funding & Staff resources for CPZ Prog.	C Hall	31/07/13	Green	Complete: Funding model agreed
32	Report annually on the proposed CPZ programme and on the delivery of the previous year's programme	Clear and accessible policy documentation	1. Agree Content	L Brooks/I Ransom	23 Oct 2013	Green	Complete Annual report to Mayor and Cabinet 23 Oct 2013
			2. Agree Annual Publication date				
33	Produce an enhanced and accessible annual report of parking related revenue	Produce annual parking report to provide updates and Transparency of	1. Agree Content	L Brooks/I Ransom	23 Oct 13	Green	Complete Annual report to Mayor and Cabinet 23 Oct 2013
			2. Agree Annual Publication date				

		parking income and how it is spent.					
35	Pay and Display machines to be phased out cashless roll out to be included in the parking specificaiton	To achieve a future cashless parking environment through contract service enhancements.	1. Identify alternatives 2. Agree Timescale for Delivery 3. Agree implementation plan with service provider	L Brooks	Sept/Oct 13	Red	
37	All signs within existing CPZs to be reviewed to ensure they are consistent & clear	To provide clear and consistent signage	1. CPZ signs design guidance/policy 2. Update existing signs	I Ransom / L Brooks	Sept/Oct 13 Sept/Oct 13	Amber Amber	

Recommendations not included on the Action Plan

Rec No	Recommendation	Responsible Person	Comment
1	Maintain a minimum turnout of 10% of households within the implementation area, below which the consultation will be deemed inconclusive.	I Ransom	Include in policy and web site information
2	Introduce CPZs where over 50% of residents (that vote) in the implementation area are supportive.	I Ransom	Analysis of consultation responses
3	Remove the additional Mayor and Cabinet decision-making process for results between 50% and 55%.	R Wilkinson	Recommendation Agreed by Mayor and Cabinet
4	Ensure consultation involves residents across a given area that are considered to be affected by both existing and potentially displaced parking pressure.	I Ransom	Consultation & Implementation Process documentation
6	Maximise flexibility where feasible by offering a menu of options for the operating hours of CPZs. The options available will depend on the parking attractors in the local area.	I Ransom	Scheme Design
8	Where significant parking problems are predicted as a result of developments a presentation of evidence and specific solutions will be considered on a case by case basis, to be approved by Mayor and Cabinet. Solutions may include residents being given a chance to influence the design of the CPZ, but not vote as to whether one will be implemented.	I Ransom	Recommendation Agreed by Mayor and Cabinet
9	Introduce a new charging model that is customer-focussed, offers affordable concessions to residents and visitors, and is supported by a strong policy rationale.	R Wilkinson	Recommendation Agreed by Mayor and Cabinet
10	The new parking permit charges will be frozen at the new levels until the 2015/16 financial year and reviewed annually thereafter to take account of financial pressures.	R Wilkinson	Recommendation Agreed by Mayor and Cabinet
11	Consult the public on any future charge increases that exceed inflation.	R Wilkinson	Recommendation Agreed by Mayor and Cabinet
13	Either, maintain the current flat-rate charging model at £120, or introduce a lower rate of £110 for the first resident parking permit by charging a higher rate of £150 for additional vehicles.	R Wilkinson	Flat Rate Charging model recommendation Agreed by Mayor and Cabinet
14	Introduce new scheme rules and a refunds policy governing the new permit charges.	R Wilkinson	Review of refunds policy only required if there is a move away from a flat rate price charging model

19	Maintain the current annual charge for a business parking permit (£500).	R Wilkinson	Recommendation Agreed by Mayor and Cabinet
20	Maintain the current charges for car parking and on-street Pay and Display facilities.	R Wilkinson	Recommendation Agreed by Mayor and Cabinet
21	Maintain the implementation of free short-stay bays of 30-minutes near business hubs, but consider a longer duration of 1-hour in specific circumstances.	I Ransom	Scheme Design
22	Continue to provide Blue Badge Holders with a resident parking permit free of charge.	R Wilkinson	Recommendation Agreed by Mayor and Cabinet
23	Continue to facilitate the introduction of advisory bays in non-CPZ areas, but remove or convert advisory bays to mandatory bays in CPZ areas.	I Ransom	Scheme Design
26	Maintain the national scheme of a 20-minute period for loading or unloading items or other goods from the vehicle and maintain a 5 minute minimum observation period to ascertain whether this activity is being carried out before considering enforcement actions.	I Ransom	Scheme Design
28	Review the policy at least every three years.	I Ransom	Recommendation Agreed by Mayor and Cabinet
29	Authorise the Executive Director of Customer Services and the Executive Director of Resources and Regeneration to approve the final policy document in line with the recommendations in this report	R Wilkinson	Recommendation Agreed by Mayor and Cabinet
34	Continue to work with schools to develop School Travel Plans to encouraging safe and sustainable travel for their staff, pupils and parents	I Ransom	Recommendation Agreed by Mayor and Cabinet
36	Where funding is available, new charging points for electric vehicles will be placed in locations that seek to serve the wider community	I Ransom	Recommendation Agreed by Mayor and Cabinet

Appendix B - Parking charges

Resident Permit		
Cars in tax bands A-B	£30 per annum	
Cars in all other tax bands	£120 per annum	
Carer Permit		
	Free	
Business Permit		
	£500 per annum	
Visitor Permits		
1 hour	£1.40	
10 x 1 hour	£10.00	
Half day	£2.80	5 hours
Full day	£5.60	
Weekly	£20.00	
On-Street P&D Charges		
Up to 2 hours pro rata	35p per 15 mins	
2-3 hrs	£4.20	
3-4 hrs	£5.60	
4-5 hrs max stay	£8.40	
Car park charges		
	Note – excludes Pearcefield Avenue, Perry Vale and Girton Road where alternative arrangements are in place	
Up to 1 hour	£1.40	
Up to 2 hrs	£2.80	
Up to 3 hrs	£4.20	
Up to 4 hrs	£5.60	
6hrs max stay	£8.40	
Penalty charge notices		
	Note - set by London Councils	
Band A (higher	£130	North of the Borough – 50% discount if paid within 14 days

contravention)		
Band A (lower contravention)	£80	North of the Borough – 50% discount if paid within 14 days
Band B (higher contravention)	£110	South of the Borough – 50% discount if paid within 14 days
Band B (lower contravention)	£60	South of the Borough – 50% discount if paid within 14 days

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Agenda Item 6

Sustainable Development Select Committee			
Title	Convoys Wharf	Item	6
Contributor	Scrutiny Manager		
Class	Part 1 (Open)	Date	31 October 2013

1. Purpose

At its meeting in May, the Committee agreed to consider an item at its meeting on 11 July about the 'Build the Lenox' project. A Deptford community group (The Lenox Project) informed the Committee about its proposals to build a replica 17th century ship (the Lenox) on Convoys Wharf, in celebration of the area's maritime history. At that meeting the Committee resolved to invite representatives from Hutchison Whampoa, which has put forward proposals for the development of Convoys Wharf, to share its views about how the historic significance of Deptford, including the Build the Lenox project, might be incorporated into the new development. Representatives of Hutchison Whampoa have been invited to the Committee meeting on 31 October.

2. Recommendation

The Committee is recommended to receive the presentation from- and direct questions to- representatives of Hutchison Whampoa at the meeting on 31 October.

3. Further implications

At this time there are no specific additional financial, legal, equalities, crime and disorder implications or environmental implications arising from this report.

If you require further information regarding this report please contact **Timothy Andrew** (Scrutiny Manager) on 02083147916

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Agenda Item 7

Sustainable Development Select Committee			
Title	Select Committee Work Programme	Item	7
Contributor	Scrutiny Manager		
Class	Part 1 (Open)	Date	31 October 2013

1. Purpose

- 1.1 To advise Members of the Select Committee of the work programme for the municipal year 2013/14.

2. Summary

- 2.1 At the beginning of the municipal year, each select committee drew up a draft work programme for submission to the Business Panel for consideration.
- 2.2 The Business Panel considered the proposed work programmes of each of the select committees on 14 May 2013 and agreed a coordinated overview and scrutiny work programme. However, the work programme is a 'living document' and as such it can be reviewed at each select committee meeting so that Members are able to include urgent, high priority items and remove items that are no longer a priority.

3. Recommendations

- 3.1 The Select Committee is asked to:

- note the work programme and project plan attached at **Appendix B** and discuss any issues arising from the programme;
- specify the information and analysis required in the report for each item on the agenda for the next meeting, based on desired outcomes, so that officers are clear on what they need to provide;
- note the programme of business, attached at **Appendix C**, and consider any business for further scrutiny.

4. The work programme

- 4.1 The work programme for 2013/14 was agreed at the meeting of the Committee held on 1 May 2013.
- 4.2 The Committee is asked to consider if any urgent issues have arisen that require scrutiny and if any existing items are no longer a priority and can be removed from the work programme. Before adding additional items, each item should be considered against agreed criteria. The flow chart attached at **Appendix A** may help Members decide if proposed additional items should be added to the work programme. The Committee's work programme needs to be achievable in terms of the amount of meeting time available. If the Committee agrees to add

additional item(s) because they are urgent and high priority, Members will need to consider which medium/low priority item(s) should be removed in order to create sufficient capacity for the new item(s).

5. The next meeting

5.1 The following reports are scheduled for the next meeting (10 December 2013):

Agenda item	Review type	Link to priority	Priority
Business growth strategy	Standard item/Response from M&C	Inspiring efficiency, equity and fairness	High
Air quality action plan	Standard item/Response from M&C	Clean, green and liveable	High
Highways	Standard item	Clean, green and liveable	Medium
Build the Lenox	Standard item	Clean, green and liveable	Medium
Road safety and cycling	Standard item	Clean, green and liveable; healthy active citizens	Medium
Update on Bakerloo line discussions	Standard item	Clean, green and liveable	Medium
Plans for extension of the DLR	Standard item	Clean, green and liveable	Medium

5.2 The Committee is asked to specify the information and analysis it would like to see in the report for each item, based on the outcomes the committee would like to achieve, so that officers are clear on what they need to provide for the next meeting.

5.3 An item on revenue budget savings proposals was anticipated to be considered at the meeting on 31 October 2013, however, the budget scrutiny timetable is yet to be confirmed. The Committee may wish to make some space available on the agenda of its meeting on 10 December in the event that this is determined to be the most suitable time for the Committee to consider revenue budget savings proposals.

6. Legal implications

In accordance with the Council's Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

7. Further implications

There are no financial, equalities, crime and disorder or sustainability implications arising from the implementation of the recommendations in this report. However, there may be further implications arising from items on the work programme and all activities undertaken by the Select Committee will need to give due consideration to this.

8. Date of next meeting

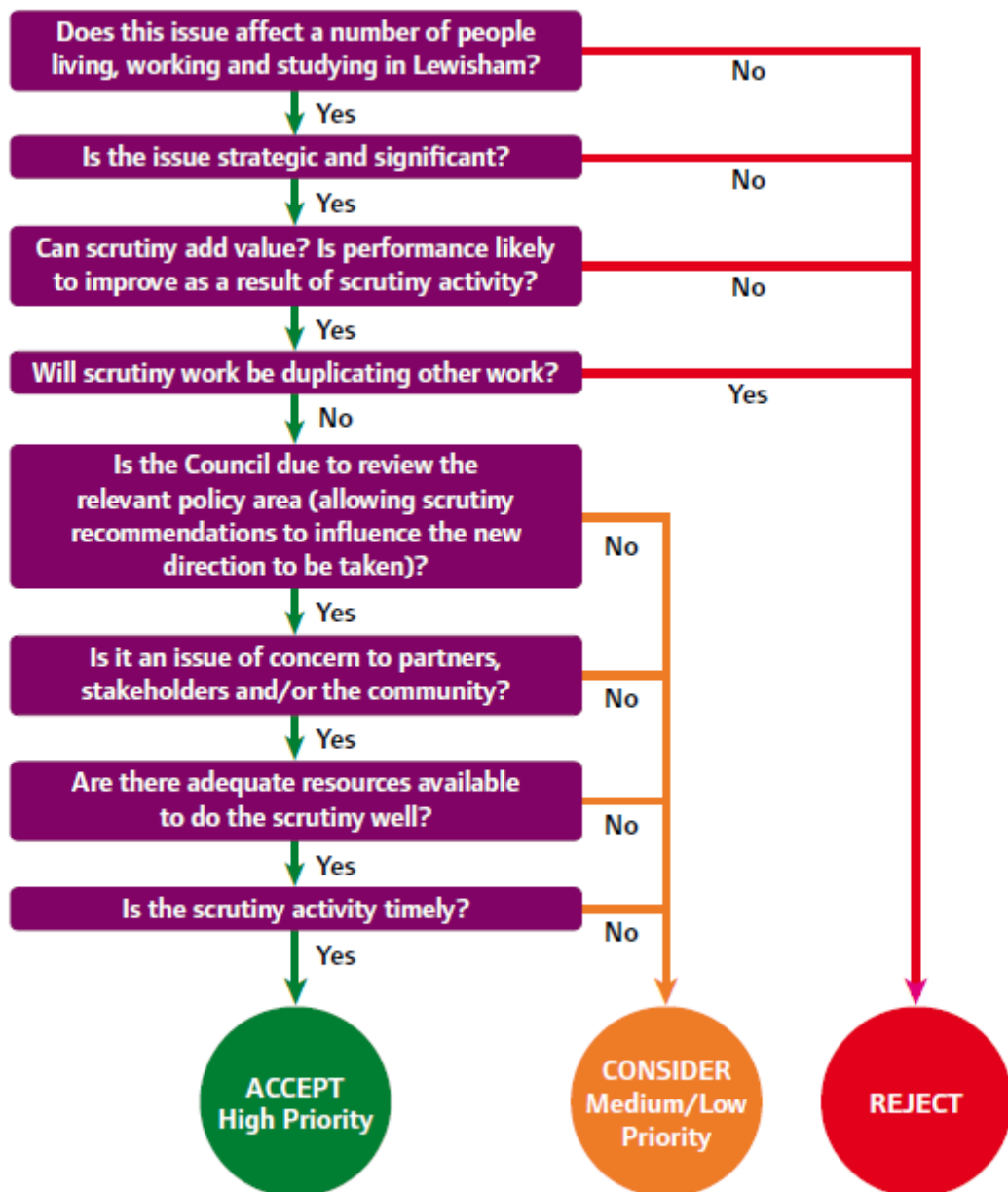
The date of the next meeting is Tuesday 10 December 2013

Background documents

Lewisham Council's Constitution
Centre for Public Scrutiny: the Good Scrutiny Guide

If you have any questions about this report please contact Timothy Andrew (Scrutiny manager) on 02083147916

Scrutiny work programme – prioritisation process



Sustainable Development Select Committee work programme 2013/14

Programme of work

Work Item	Type of review	Priority	Strategic Priority	Delivery deadline	01-May	22-May	11-Jul	10-Sep	31-Oct	10-Dec	04-Feb	12-Mar
Financial Inclusion Review	In-depth review	High	CP5	Apr	Response		Update					
Business development review	In-depth review	High	CP5	Apr	Report					Response		
Emergency services review	In-depth review	High	CP4	Sep	Scoping							
Air quality action plan	Standard review	Medium	CP3	May						Response		
Development management policies (Preserving Local Pubs)	In-depth review	High	CP3	May								
Parking policy monitoring and update	Performance monitoring	Medium	SCS4	Jul								
Recycling contract	Performance monitoring	Medium	CP3	Jul								
Climate local/Allowed solutions	Standard review	Medium	CP3	Sep								
Revenue budget savings proposals (14/15)	Standard review	High	SCS6	Oct								
Highways	Standard review	Medium	CP3	Oct								
Road safety and cycling	Standard review	Medium	CP3	Dec								
Update on Bakerloo line discussions	Standard review	Medium	CP3	Dec								
Plans for the extension of the DLR	Standard review	Medium	SCS4	Dec								
Parks and street trees	Standard review	Medium	CP3	Feb								
Implementation of the street lighting contract	Standard review	Low	CP3	Mar								
Neighbourhood planning	Standard item	High	CP3	Jul			Response					
Build the Lenox: Convoys Wharf	Standard item	Medium	SCS6	Jul								
Future of the Ladywell Leisure Centre site	Standard item	Medium	SCS4	Mar								
Business growth strategy	Standard review	Medium	CP5	Sep								

	Item completed
	Item ongoing
	Item outstanding
	Proposed timeframe
	Carried over from last year
	Item added

Meeting Dates:					
1) Wed	01-May	(Dsp: 23 Apr)	5) Thu	31-Oct	(D: 22Oct)
2) Wed	22-May	(Dsp: 14-May)	6) Tue	10-Dec	(D: 28Nov)
3) Thu	11-Jul	(Dsp: 02-Jul)	7) Tue	04-Feb	(D: 23Jan)
4) Tue	10-Sep	(Dsp: 29 Aug)	8) Wed	12-Mar	(D: 04Mar)

Shaping Our Future: Lewisham's Sustainable Community Strategy 2008-2020		
	Priority	
1	Ambitious and achieving	SCS 1
2	Safer	SCS 2
3	Empowered and responsible	SCS 3
4	Clean, green and liveable	SCS 4
5	Healthy, active and enjoyable	SCS 5
6	Dynamic and prosperous	SCS 6

Corporate Strategy 2008-11		
	Priority	
1	Community Leadership	CP 1
2	Young people's achievement and involvement	CP 2
3	Clean, green and liveable	CP 3
4	Safety, security and a visible presence	CP 4
5	Strengthening the local economy	CP 5
6	Decent homes for all	CP 6
7	Protection of children	CP 7
8	Caring for adults and older people	CP 8
9	Active, healthy citizens	CP 9
10	Inspiring efficiency, effectiveness and equity	CP 10

**MAYOR & CABINET AND SCRUTINY
PROGRAMME OF BUSINESS**

Programme of Business for October 2013 - February 2014

Meeting date	Committee	Item	Directorate	Lead Officer
October				
Tuesday, 22 Oct 2013	Safer Stronger Communities Select Committee	Integration of refugees	Community Services Directorate	Timothy Andrew
Tuesday, 22 Oct 2013	Safer Stronger Communities Select Committee	Lewisham race equality organisation update	Community Services Directorate	Liz Dart
Wednesday, 23 Oct 2013	Mayor and Cabinet	Appointment of LA Governors		Frankie Sulke
Wednesday, 23 Oct 2013	Mayor and Cabinet	Appropriation of land adjacent to Deptford Station for planning purposes		Janet Senior
Wednesday, 23 Oct 2013	Mayor and Cabinet	Complaints Annual Report 2012/13		Kevin Sheehan
Wednesday, 23 Oct 2013	Mayor and Cabinet	Discretionary rate relief - new policy		Aileen Buckton
Wednesday, 23 Oct 2013	Mayor and Cabinet	Consultation on the enlargement of Coopers Lane Primary School from 2 to 3FE and Forster Park Primary School from 2 to 3FE		Frankie Sulke
Wednesday, 23 Oct 2013	Mayor and Cabinet	Management Report		Janet Senior
Wednesday, 23 Oct 2013	Mayor and Cabinet	Military Covenant		Janet Senior
Wednesday, 23 Oct 2013	Mayor and Cabinet	Parking Annual Report		Kevin Sheehan
Wednesday, 23 Oct 2013	Mayor and Cabinet	Re-constitution and New Instrument of Government John Stainer		Frankie Sulke
Wednesday, 23 Oct 2013	Mayor and Cabinet	Response to Healthier Communities Select Committee on Outcomes Based Commissioning and Outcomes Based Practice for Adult Social Care		Aileen Buckton
Wednesday, 23 Oct 2013	Mayor and Cabinet	Response to Housing Select Committee on the emergency services Review		Kevin Sheehan
Wednesday, 23 Oct 2013	Mayor and Cabinet	Response to Overview & Scrutiny Business Panel - Central Lewisham Opportunity Site		Janet Senior

Meeting date	Committee	Item	Directorate	Lead Officer
Wednesday, 23 Oct 2013	Mayor and Cabinet	Response to Public Accounts Select Committee on Cross Borough Working		Janet Senior
Wednesday, 23 Oct 2013	Mayor and Cabinet	Response to Sustainable Development Select Committee on Air Quality.		Kevin Sheehan
Wednesday, 23 Oct 2013	Mayor and Cabinet	Response to Sustainable Development Select Committee: business development review		Janet Senior
Wednesday, 23 Oct 2013	Mayor and Cabinet (Contracts)	Adult Social Care - Block Contract Extension		Aileen Buckton
Wednesday, 23 Oct 2013	Mayor and Cabinet (Contracts)	Corporate energy contracts - review 2013		Janet Senior
Wednesday, 23 Oct 2013	Mayor and Cabinet (Contracts)	Contract Extension: Lewisham Park Housing Association		Aileen Buckton
Wednesday, 23 Oct 2013	Healthier Communities Select Committee	Community Mental Health Review	Community Services Directorate	
Wednesday, 23 Oct 2013	Healthier Communities Select Committee	Lewisham Hospital - update	Community Services Directorate	
Wednesday, 23 Oct 2013	Healthier Communities Select Committee	Update on Outcomes of Premature Mortality Review	Children and Young People Directorate	
Wednesday, 23 Oct 2013	Healthier Communities Select Committee	'Extra Care' Housing Plans	Customer Services Directorate	
Wednesday, 30 Oct 2013	Housing Select Committee	Housing Matters update	Customer Services Directorate	
Wednesday, 30 Oct 2013	Housing Select Committee	Key housing issues	Customer Services Directorate	
Wednesday, 30 Oct 2013	Housing Select Committee	Impact of housing benefit cap on Lewisham residents	Customer Services Directorate	
Thursday, 31 Oct 2013	Sustainable Development Select Committee	Build the Lenox	Resources and Regeneration Directorate	Timothy Andrew
Thursday, 31 Oct 2013	Sustainable Development Select Committee	Parking policy monitoring and update	Customer Services Directorate	Ralph Wilkinson

Meeting date	Committee	Item	Directorate	Lead Officer
Thursday, 31 Oct 2013	Sustainable Development Select Committee	Revenue budget savings proposals	Resources and Regeneration Directorate	Conrad Hall
November				
Wednesday, 6 Nov 2013	Children and Young People Select Committee	Savings 2013/14	Children and Young People Directorate	
Wednesday, 6 Nov 2013	Joint Meeting of Children and Young People Select Committee and Safer Stronger Communities Select Committee	Youth Service Reforms	Children and Young People Directorate	
Monday, 11 Nov 2013	Public Accounts Select Committee	Council tax reduction scheme	Resources and Regeneration Directorate	
Monday, 11 Nov 2013	Public Accounts Select Committee	Management report	Resources and Regeneration Directorate	
Monday, 11 Nov 2013	Public Accounts Select Committee	Revenue and Capital Budget Monitoring	Resources and Regeneration Directorate	
Wednesday, 13 Nov 2013	Mayor and Cabinet	Appointment of LA Governors		Frankie Sulke
Wednesday, 13 Nov 2013	Mayor and Cabinet	Asset Rationalisation Update		Janet Senior
Wednesday, 13 Nov 2013	Mayor and Cabinet	Backr- an employment support network		Kevin Sheehan
Wednesday, 13 Nov 2013	Mayor and Cabinet	Budget Strategy 2014-15		Janet Senior
Wednesday, 13 Nov 2013	Mayor and Cabinet	Changes to the Fixed Penalty Notice Charges		Kevin Sheehan
Wednesday, 13 Nov 2013	Mayor and Cabinet	Excalibur - Phase 3 CPO		Kevin Sheehan
Wednesday, 13 Nov 2013	Mayor and Cabinet	Mercator Road - New Build Scheme		Kevin Sheehan

Meeting date	Committee	Item	Directorate	Lead Officer
Wednesday, 13 Nov 2013	Mayor and Cabinet	New Homes Better Places		Kevin Sheehan
Wednesday, 13 Nov 2013	Mayor and Cabinet	Older People's Housing Strategy		Kevin Sheehan
Wednesday, 13 Nov 2013	Mayor and Cabinet	Re-constitution and New Instrument of Government for Edmund Waller Primary School		Frankie Sulke
Wednesday, 13 Nov 2013	Mayor and Cabinet	Response to OSBP - Work and Skills Strategy		Janet Senior
Wednesday, 13 Nov 2013	Mayor and Cabinet	Response to Safer Stronger Communities SC - Transforming Rehabilitation		Aileen Buckton
Wednesday, 13 Nov 2013	Mayor and Cabinet	Rewiring Public Services		Janet Senior
Wednesday, 13 Nov 2013	Mayor and Cabinet	Young Mayors Budget		Janet Senior
Wednesday, 13 Nov 2013	Mayor and Cabinet (Contracts)	Award of Highways Maintenance and Planned Works Contract		Janet Senior
Wednesday, 13 Nov 2013	Mayor and Cabinet (Contracts)	Contract Award for works to provide decant accommodation for Adamsrill Primary School		Frankie Sulke
Tuesday, 19 Nov 2013	Safer Stronger Communities Select Committee	Promoting a sense of belonging	Community Services Directorate	Liz Dart
Tuesday, 19 Nov 2013	Safer Stronger Communities Select Committee	Update on main grants programme funding	Community Services Directorate	Liz Dart
December				
Monday, 2 Dec 2013	Joint Meeting of Housing Select Committee and Sustainable Development Select Committee	Regeneration and Housing in Deptford	Resources and Regeneration Directorate	
Tuesday, 3 Dec 2013	Children and Young People Select	Generation Play Clubs update	Children and Young People Directorate	

Meeting date	Committee	Item	Directorate	Lead Officer
	Committee			
Tuesday, 3 Dec 2013	Children and Young People Select Committee	Nursery Education and Childcare Review	Children and Young People Directorate	
Tuesday, 3 Dec 2013	Children and Young People Select Committee	Secondary school placements planning	Children and Young People Directorate	
Wednesday, 4 Dec 2013	Mayor and Cabinet	Consultations on the proposals to enlarge Holbeach Primary school from 2 to 3 fe and John Ball Primary school from 2 to 3 FE		Frankie Sulke
Wednesday, 4 Dec 2013	Mayor and Cabinet	Council Tax Reduction Scheme for 2014-15		Kevin Sheehan
Wednesday, 4 Dec 2013	Mayor and Cabinet	Management Report		Janet Senior
Wednesday, 4 Dec 2013	Mayor and Cabinet	Planning Service Annual Monitoring 2012-13		Janet Senior
Wednesday, 4 Dec 2013	Mayor and Cabinet	Response to Housing SC - low cost home ownership		Kevin Sheehan
Wednesday, 4 Dec 2013	Mayor and Cabinet	Response to OSBP - Council Tax Reduction Scheme		Kevin Sheehan
Wednesday, 4 Dec 2013	Mayor and Cabinet	Social Value Policy		Aileen Buckton
Wednesday, 4 Dec 2013	Mayor and Cabinet	To approve a licensed deficit for Trinity Secondary School		Frankie Sulke
Wednesday, 4 Dec 2013	Mayor and Cabinet (Contracts)	Award of contracts to cover consultancy services to the Primary Places Programme		Frankie Sulke
Wednesday, 4 Dec 2013	Mayor and Cabinet (Contracts)	Contract Award for works to enable the expansion of Adamsrill Primary School.		Frankie Sulke
Wednesday, 4 Dec 2013	Mayor and Cabinet (Contracts)	Contract Award for works to construct a Primary Phase at Prendergast Ladywell Fields College		Frankie Sulke
Wednesday, 4 Dec 2013	Mayor and Cabinet (Contracts)	Main grants extension		Aileen Buckton

Meeting date	Committee	Item	Directorate	Lead Officer
Wednesday, 4 Dec 2013	Mayor and Cabinet (Contracts)	Request for authority to Award a contract for the enlargement of John Stainer Primary from 1 to 2 FE		Frankie Sulke
Wednesday, 4 Dec 2013	Housing Select Committee	Brockley PFI mid year review	Customer Services Directorate	
Wednesday, 4 Dec 2013	Housing Select Committee	Key housing issues	Customer Services Directorate	
Wednesday, 4 Dec 2013	Housing Select Committee	Lewisham Homes mid year review	Customer Services Directorate	
Wednesday, 4 Dec 2013	Housing Select Committee	Proposed rent and service charge increases	Customer Services Directorate	
Tuesday, 10 Dec 2013	Sustainable Development Select Committee	Highways	Customer Services Directorate	Ian Ransom
Tuesday, 10 Dec 2013	Sustainable Development Select Committee	Air quality action plan	Customer Services Directorate	Dave Trew
Tuesday, 10 Dec 2013	Sustainable Development Select Committee	Build the Lenox	Resources and Regeneration Directorate	John Miller
Tuesday, 10 Dec 2013	Sustainable Development Select Committee	Plans for extension of the DLR	Resources and Regeneration Directorate	Simon Moss
Tuesday, 10 Dec 2013	Sustainable Development Select Committee	Road safety and cycling	Resources and Regeneration Directorate	Simon Moss
Tuesday, 10 Dec 2013	Sustainable Development Select Committee	Update on Bakerloo line discussions	Resources and Regeneration Directorate	Simon Moss
Wednesday, 11 Dec 2013	Healthier Communities Select Committee	Interim Evaluation of the North Lewisham Plan	Community Services Directorate	
Wednesday, 11 Dec 2013	Healthier Communities Select Committee	Lewisham Hospital - update	Community Services Directorate	
Wednesday, 11 Dec 2013	Healthier Communities	Library and Information Service	Community Services	

Meeting date	Committee	Item	Directorate	Lead Officer
Dec 2013	Select Committee		Directorate	
Wednesday, 11 Dec 2013	Healthier Communities Select Committee	Prioritisation process for Public Health expenditure in 2014/15 (incl. Sustainability of Community Health Projects and Initiatives)	Community Services Directorate	
Wednesday, 11 Dec 2013	Healthier Communities Select Committee	Public Health 2012/13 Annual Report	Community Services Directorate	
Wednesday, 11 Dec 2013	Healthier Communities Select Committee	Savings Proposals 2014/15	Community Services Directorate	
Wednesday, 11 Dec 2013	Healthier Communities Select Committee	The Francis Report - progress on recommendations	Community Services Directorate	
January				
Thursday, 9 Jan 2014	Public Accounts Select Committee	Annual complaints report	Resources and Regeneration Directorate	
Wednesday, 15 Jan 2014	Mayor and Cabinet	Business Growth Strategy		Janet Senior
Wednesday, 15 Jan 2014	Mayor and Cabinet (Contracts)	Discretionary Rate Relief Awards over £10,000		Aileen Buckton
Tuesday, 21 Jan 2014	Safer Stronger Communities Select Committee	Local assemblies review	Community Services Directorate	Liz Dart
February				
Wednesday, 5 Feb 2014	Healthier Communities Select Committee	CQC Local Compliance Manager Update & Lewisham Healthcare NHS Trust inspection report update and Mental Health Adult Placement inspection report update/Adult Safeguarding Report	Community Services Directorate	
Wednesday, 12 Feb 2014	Mayor and Cabinet (Contracts)	Commissioned Youth Provision Contract award		Frankie Sulke
Wednesday, 12 Feb 2014	Mayor and Cabinet (Contracts)	Family Intervention Project		Frankie Sulke
Wednesday, 12 Feb 2014	Mayor and Cabinet (Contracts)	Supporting People Contract Pagnell Street and Edward Street		Aileen Buckton
March				

Meeting date	Committee	Item	Directorate	Lead Officer
Wednesday, 5 Mar 2014	Housing Select Committee	Newham landlord licensing scheme	Customer Services Directorate	
Wednesday, 5 Mar 2014	Housing Select Committee	In depth review into low cost home ownership report and follow up	Customer Services Directorate	
Wednesday, 5 Mar 2014	Housing Select Committee	Developing Lewisham's housing assets: upgrading existing stock	Customer Services Directorate	
Wednesday, 5 Mar 2014	Housing Select Committee	Review of the housing complaints process	Customer Services Directorate	
Wednesday, 5 Mar 2014	Mayor and Cabinet	Management Report		Janet Senior

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